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CIRCULAR

August 14, 2024

DCRB CIRCULAR NO. 1040

To All Members of the DCRB:

RE: Submission of DCRB Filing No. 2404 – Manual Housekeeping Revisions to Section 2 of the Basic Manual – Proposed Effective December 1, 2024

The DCRB submitted Filing No. 2404 to the Delaware Insurance Department on August 13, 2024. Filing No. 2404 proposes housekeeping revisions to the DCRB Workers' Compensation Manual of Rules, Classifications and Rating Values for Workers' Compensation and Employers Liability Insurance (Basic Manual), for policies effective at 12:01 a.m., December 1, 2024, or later. This proposed effective date is intended to coincide with the implementation of changes concurrent with the DCRB's annual comprehensive residual market rate and voluntary market loss cost filing, which was submitted to the Department of Insurance on August 9, 2024, for policies effective at 12:01 a.m., December 1, 2024, and later.

The proposed Basic Manual language housekeeping revisions are intended to assist in the administration of the DCRB's uniform classification plan and do not revise the scope of any classification. These proposals will not impact any classification's residual market rate or loss cost value or any employer's workers' compensation classification assignment. The proposed revisions are summarized as follows:

- Section 2 – Revisions to 6 classification descriptions for clarity.
- Underwriting Guide – Addition of 5 new entries, revision to 5 existing entries, and deletion of 3 entries.
- General Auditing & Classification Information Section – revision to the "Temporary Staffing Contractor" entry for clarity.

Further details regarding these proposals are provided in Filing No. 2404, which may be accessed on the DCRB's website: <http://www.dcrb.com> under the home screen's "Filings" tab.

Please contact Robert Ferrante, Manager, Classification at rferrante@dcrb.com or at 215-320-4584 with any questions or concerns regarding DCRB Filing No. 2404

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