

Delaware Compensation Rating Bureau, Inc.



United Plaza Building • Suite 1500
30 South 17th Street
Philadelphia, PA 19103-4007
(302) 654-1435 (215) 568-2371
FAX (215) 564-4328
www.dcrb.com

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BUREAU CIRCULAR NO. 846

To All Members of the Bureau:

Re: **ANNOUNCEMENT OF ON-LINE APPLICATION FOR CLASSIFICATION INQUIRIES**

The Bureau is pleased to announce a new electronic form for the submission of classification inquiries. This "Classification Inquiry" form can be found on the Bureau website (www.dcrb.com) in the Classification section under the heading "Classification Inquiries." This form provides an efficient and effective way to make contact with Bureau staff in matters relating to classifications and will facilitate the exchange of information needed for a comprehensive classification review and response. The form is simple and provides easy-to-follow instructions and prompts, allowing quick completion and submission. Upon receipt of inquiries via this electronic form, the Bureau will send an e-mail acknowledgement to the person submitting the inquiry, indicating that the inquiry will be assigned to an analyst for review and that, in most cases, an initial response will be provided within 30 days.

Questions regarding the purposes or use of this form should be directed to Vincent Dean, Director – Classification & Field Operations, at vdean@dcrb.com or (302) 654-1435, Extension 4490.

Timothy L. Wisecarver
President

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Remember to visit our web site at www.dcrb.com for more information about this and other topics.