May 31, 2006

BUREAU CIRCULAR NO. 802

To All Members of the Bureau:

Re: **WORKERS COMPENSATION INSURANCE ORGANIZATIONS BULLETIN**

WCIO WCPOLS – IMPORTANT NOTICE

The Workers Compensation Insurance Organizations (WCIO), of which the DCRB is a member, through its Electronic Data Interchange (EDI) Committee, has made a significant change to the reporting instructions in the WCPOLS section in regards to full replacement policies (Transactions 08, 10 and 14). The WCIO Bulletin giving background information and full details of this change is attached to this circular and will also be posted on the WCIO website at www.iisprojects.com/WCIO/bin/view/PublicView/WebHome.

Questions regarding this WCPOLS change should be directed to John Murphy, Director – Systems & Programming at Extension 4418 or jmurphy@pcrb.com.

Timothy L. Wisecarver
President

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Attachments
DCirc

> *Remember to visit our web site at www.dcrb.com for more information about this and other topic*

WCIO BULLETIN

WCIO WCPOLS—IMPORTANT NOTICE

DATE: **MAY 22, 2006**

TO: **ALL HOLDERS OF WORKERS COMPENSATION DATA
SPECIFICATIONS MANUAL**

RE: **WCPOLS TRANSACTION CODES 08, 10, AND 14**

The WCIO (Workers Compensation Insurance Organizations) is a voluntary association of statutorily authorized or licensed rating, advisory, or data service organizations that collect workers compensation insurance information in one or more states. The WCIO has developed standards for the electronic transmission of information between insurers and rating/advisory organizations. These specifications are available for policy information, unit statistical reporting, experience modifications, detailed claim information, and individual case reports.

The WCIO EDI Committee has made a significant change to the reporting instructions in the WCPOLS section concerning full replacement Policies (Transactions 08, 10, and 14).

Please pay particular attention to pages 3:4 and 3:5 in the Transaction Code Notes/Instructions pages in the Link Data Section of WCPOLS. Under Transaction 08, 10 and 14, there are instructions stating: **"Policy Changes Effective Date and Policy Changes Expiration Date for Transaction Code XX are only required on the record(s) that has the change."** Please note the following sentence has been removed: *"If the individual record(s) cannot be identified, complete these two fields on all the records submitted."*

This change comes as a result of careful evaluation and input from DCOs and data providers. Inconsistent reporting of the Policy Changes Effective Date and Policy Changes Expiration Date fields may lead to inaccurate coverage records in some jurisdictions and has the potential of creating proof of coverage issues. Please contact your individual DCO for assistance if you cannot determine which record(s) require the Policy Changes Effective and Expiration Date fields.